

# COUNTY CORNER – EXTRA!

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Apparently this little column is going to flourish! Before the first publishing, we already have another article. This one was submitted by Mike Compton from Tallahassee regarding Leon County.

Here's what Mike has to say:

A lot of folks don't know that the procedure for serving the Chief Financial Officer in Tallahassee has changed. Now, when serving the Chief Financial Officer, (CFO), previously known as the Department of Insurance, NEVER, NEVER, NEVER, write any name on the documents, i.e. Alex Sink, but always address to the Chief Financial Officer or CFO.

You now only need to serve one summons, complaint, etc. – two copies are no longer required. However, you **MUST** have a check for \$15.00 payable to Chief Financial Officer accompany the documents to be served. The exception to this is if the defendant is a government entity, i.e. school board, sheriff, county, etc.



All subpoenas served to the CFO on behalf of an insurance company must have a \$15.00 check payable to Chief Financial Officer. If you are serving the Chief Financial Officer for them specifically, no check is required. When in doubt send the check. Most process servers in Tallahassee know what is required. Please call them prior to sending your paper if you have any questions.

When serving the Secretary of State, send one copy of your document plus a check in the amount of \$8.75 payable to the Secretary of State. Always reference the Statute you are serving under on the face of the summons. Refer to your FAPPS directory (pg. 131-132) for a list of statutes under which you may serve the Secretary of State.

When in doubt contact your Tallahassee process server and don't forget to pay your process server their fee for serving.

Use only FAPPS Members --- they know the procedures and requirements for serving all the state agencies.

All submissions for County Corner should be sent to Tammie Thornton via email to [tammie@outserving.com](mailto:tammie@outserving.com) or via fax to 850.478.3444.